



ADMISSIONS, DISCIPLINE AND EXPULSION

ADMISSIONS POLICY

Applications to BBIS are considered on the basis of a pupil's most recent school report, the results of an English test if appropriate and, wherever possible, an interview with the Headmaster. A pupil's level of English is particularly important if he or she is applying to do our one-year GCSE course. Motivation and effort are more important than past achievements and, indeed, BBIS can sometimes offer an important second chance to pupils whose previous academic record has been a little disappointing.

DISCIPLINE

Disciplinary procedures form an essential part of the well-being, security and performance of pupils and the success of the school. BBIS aims to reflect best practice in independent boarding schools in order to prepare pupils appropriately for their entry into mainstream British education.

Wherever possible, discipline is achieved through the positive reinforcement of good behaviour. BBIS operates a merit system in order to reward good behaviour in and out of the classroom. Each year the Frank Bell Prize is awarded to the pupil who has done most to foster good international relations.

An agreement to abide by the school rules forms part of the terms and conditions of contract and a copy of the rules is included in the joining instructions. By signing the Acceptance Form, parents agree that Bell staff can enforce these rules.

Sanctions

Sanctions aim to be appropriate to the misdemeanour and encourage a positive change in behaviour. Sanctions must not be humiliating or demeaning. Sanctions that may be used include, in ascending order:

- a disciplinary talk/explanation of rules with the member of staff concerned at the time
- a disciplinary talk/counselling sessions with the House Parent
- extra work or sports activity / Loss of free time / contribution to the school community
- exclusion from a specific activity
- being placed on report (daily)
- a meeting with the Deputy Head or Head
- fax/letter/email /telephone call to the parents
- suspension
- expulsion

EXPULSION

The young people attending BBIS have considerable emotional and cultural adjustments to make and they may take some time to settle down. It is important that they are always given a fair chance. Expulsion is a rare and last resort after it is felt that all other sanctions have not had the desired effect and that the well-being of the school community is threatened. The decision to expel a pupil is made by the Principal, following a review of all the issues pertaining to the pupil, which must be carefully documented. Parents have the right to appeal against the Principal's decision, following the procedures explained in the school's Complaints Policy, but only after their son or daughter has been removed from the school premises.